



Admin Board Meeting Minutes

January 30, 2023

North Campus Choir Room

Bob Mitchell opened the meeting at 7:00 with a Resolving Conflict devotional reading scripture from Luke 6: 27-28

Followed by opening prayer at 7:08

It was noted that October minutes were approved electronically.

Ministry Area Reports

Trustees – Robert Mooney

- Trustees approved a request from Missions to enter into a partnership with Must ministries allowing Due West UMC to serve as an overflow shelter during times of extremely cold weather. A MOU was created, submitted to Must and accepted.
- Roof project was completed just in time for Christmas! There have been no additional leaks.
- The steeple had to be resealed at the base. The steeple has needed repair and the roof project caused the leak. It has been pressure washed, sealed, re stuccoed. Now waiting for dry weather so it can be painted.
- Trustees have received bids to begin the “Rose Window” project in South Campus. Work will begin in February.

Finance – Darren Frost

- 2022-2023 (December): \$161,276 in giving and \$158,043 in expenses.
- 2022-2023 (YTD): \$925,655 in giving and \$991,466 in expenses.
- Drop in giving. Hard to identify reason, but one could be the “wait and see” of some on the disaffiliation process. Another reason could be that Christmas fell on a Sunday.
- Continue to have a healthy balance in designated funds.

Alicia Iles – Children’s Ministries

- Great Family Advent Celebration and dwKids Christmas party
- 28 new kids in the dwKids program in 2022 for a total of 123
- Wonderfully Made is coming February 9-11 and is at capacity with a waitlist.
- Vacation Bible School planning is underway. Registration will open April 1 for volunteers and their children, May 1 for everyone.
- Summer Camp schedule is out and should be updated on website soon. Registration for most camps will begin in April.

Pre-School – Shelly Kubek

- Preschool had 2 wonderful Christmas programs. Each of our 201 students went home with Christian book about Christmas that was age appropriate. We serve ages 1-year olds to 5 year olds
- Raised over \$10,000 from Holiday market. This money will be used for scholarships and playground improvements. We have given out over \$4400.00 this year and hope to give more this next school year.
- Registration for 2023-2024 school year has begun for current students, sibling and tours. We open up to the public on February 2nd.
- Program highlight - Fun science
- We do in house field trip for 3, 4, and K classes. They have completed chemistry and colors mixing. Preschool is fun!

Youth Ministries- Lora Parker-Gayler

Since our last meeting:

- Finished a Successful Pumpkin Patch
- Confirmed 5 new members in November
- Fall Retreat at Camp Lee in Anniston, Al
- Hosted Murphy-Harpst Students at our Christmas Ball
- Youth led the Nativity in the Hanging of the Greens Service

Upcoming Excitement:

- Disney Trip
- Spiritual Life Retreat
- Easter Bunny Auditions for Spring Fling
- Senior Brunch in April
- Kentucky Mission Trip - June
- Youth Beach Trip – July

College Ministries – Tracie Cantrell/ Pattie Pass

- Hosted cookies and cocoa for the college kids over winter break
- Preparing to mail Valentine’s Day cards this week.
- Continue praying for our students.

Adult Education – Marianna Drinkard

ADULT EDUCATION	TOTAL [S.S. & sm. grp]	avg S.S.	avg SM. GRP.
2019	10,931	210	19
2020	5,086	91	~
2021	6,610	111	22
2022	8,562	110	26
2023 [Jan only]	493	123	22

Small groups seem to be on the rise again, and S.S. attendance is increasing.

Continue lacking groups submitting attendance.

Women's Ministries – Kerri Casteel

- Beauty of Fellowship: Started back up 1/24th. We have approx. 34 members. We meet the 4th Tuesday of the month. Upcoming months will focus on strong bonds of fellowship and some community outreach,
- February Ladies Night Out: February 9th at 7PM. Dessert and we will make heart family thumbprint platters.
- Women's March Retreat: March 10th - 12th at The Ridges Resort. Speaker is Dawn Mooring. Her focus will be "Where are you going, Do you KNOW you are His. Theme is Rooted in Christ, Growing in Christ and Blooming in Christ.

Methodist Men – Larry Sago

- Stellar job with Men's Group getting Light up the Night display assembled!!!! Many families and folks enjoyed the walkthrough.
- Men's breakfast will be held quarterly.... next breakfast in April
- Plans in the works for another Habitat for Humanity House
- Men's Retreat set for May 5-6

Music Ministries – Christine Salazar

- We LOVED WCCC on a Sunday Morning. Continuing to get great feedback.
- All performing groups are rehearsing again, beginning music for spring and Holy Week
- We replaced the lights next to Jesus. They both work again
- Replaced Building C Soundboard (thanks to generous donation)
 - Building A and C are now standardized
 - FLC has a backup board also following repair
 - CFA
 - Christmas revue was a treasure
 - Spring shows are Legally Blonde, Jr. and Madagascar Jr
 - Summer camps are Seussical Jr and Anything's Possible
- Movies Music & More and Youth Choir Tour will make a return in 2024. We will look for ways to include graduated seniors.

Mission/Evangelism – Kerri Casteel / Mark Hellman

- Emergency Shelter in December: 23 guests
- MUST will use us a shelter model
- Currently planning Bridge To Homeowner one day conference
- Present wrapping with Cobb PD: over 400 presents
- Gifts to Calvary Children's Home, local schools, Murphy Harpst Children's Home.
- Paid overdue lunch accounts at local elementary school.
- Hosted Teach Love events at Due West Elementary school
- Spring soccer registration is up over 200 kids. They will each receive information about our ministries at Due West UMC

Media Ministries – Matt Boullain

Completed Things

- Digital communication overhaul is going very well
- New volunteers are doing a great job and have really helped ease the workload
- Finally regained access to our Instagram account
- Fully moved out of the old studio (the Lair) into the new studio (the Loft)

Future Plans

- Go through our website with a fine-tooth comb
- Reorganize the inventory from the move

Staff Parish Relations – Dusty Cantrell

- We plan to meet in February to discuss the updates to our Employee Handbook that Avery Flower has been so kind to help update and create a handbook reflective of our needs as a Church. Thanks to her, Audrey Majors, and Amber for their work on this project.
- Our new contribution specialist, Nan Relf, has started and will focus on recording and maintaining all of the contributions that are received.

Stewardship – Bill Coffeen

- Generosity is a fruit of God's grace, the product of a transformed heart, and it develops in an atmosphere that encourages it, celebrates it, and reproduces it consistently over time. When we invite others to gather together, grow in Jesus Christ and go into the world as God's stewards we dedicate ourselves to participate in the life and ministries of Due West with our prayers, presence, gifts, service and witness and in so doing create that nurturing atmosphere through which anything can be achieved.
- Due West pledge cards had been distributed among the pews before our church meeting last night to encourage all present to fill them out if they had overlooked the opportunity to do so before.
- Our legacy Ministry committee held its 3rd successful Estate Planning seminar last Saturday afternoon. We have scheduled them quarterly throughout 2023.

Director of Discipleship – Sam Gindlesberger

Bonfire:

- Meeting tomorrow night!
- Engagement with the Craddock Center

New Sunday School launches February:

- Targeting Youth Parents
- Connecting with Preschool Families:
- Worship and Prayer space

Connections Strategies:

- Feedback Questionnaire
- Connecting Young Families Events with DWUMC
- Scout Sunday Follow up
- Want a new Groups or Class? Talk to Sam!

New Business – Motion 1

- We authorize the Board of Trustees to explore what is necessary to pursue a vote under paragraph 2553 of the United Methodist Book of Discipline including the hiring of lawyers and litigation.
 - Motion was passed by majority vote.

New Business – Motion 2

- Agree to form an Ad Hoc Committee to execute a Congregational petition to the North Georgia Conference Board of Trustees requesting an opportunity to vote on disaffiliation in accordance with the Book of Discipline paragraph 2553.
 - Bill Coffeen agreed to form this committee
 - Motion was passed by majority vote.

New Business – Motion 3

- Request the Finance Committee to adjust the payment schedule of apportionments and hold/pause payments until the end of this year or we obtain a resolution.
 - There was discussion against this motion. Since the church has paid apportionments on a monthly basis, the concern was raised this action might send the wrong message ahead of potential litigation.
 - We decided it was important to keep our commitment to the conference.
 - The motion failed by unanimous decision.

Next Meeting – Chair

- Next Administrative Board Meeting scheduled for February 27 at 7 pm

Pastor's Report

- 2022 / 7 baptisms and 41 new members
- Weekly Communion
- Stewardship Update
- 123 Pledges for 898,356.00
- Lent
- CCMS and Visitor's Center

Meeting adjourned with closing prayer at 8:36 by David Campbell

Attendance

Alicia Iles
Allison Sligh
Barry Taylor
Bill Coffeen
Bob Mitchell
Butch Gaudette
Christine Salazar
Cindy Knupp
Darren Frost
David Campbell
Dusty Cantrell
Eddie Fletcher
Fritz Hutchinson
Gordon Via
Jane Swanson
Kerri Casteel
Kyle Moore
Larry Sago
Lew Amick
Lora Parker-Gaylor
Marianna Drinkard
Mark Hellman

Matthew Boullain
Pattie Pass
Robert Mooney
Ron Hoover
Ron Moore
Ross Olhausen
Sam Gindlesberger
Shelly Kubek
Tammy Teague
Terri Kilpatrick

Approval for January 30, 2023 Minutes

17 of 32 votes who were in attendance

<u>Name</u>	<u>Email</u>	<u>Approve</u>
Matt Boullain	mboullain@duewest.org	Yes
Eddie Fletcher	eddie4fletch@gmail.com	Yes
Tammy Teague	tammy@tammynteague.com	Yes
Terri Kilpatrick	TerriKilpatrick@comcast.net	Yes
	kanga2msd@gmail.com	Yes
Larry Sago	larry.sago@gmail.com	Yes
Ross Olhausen	rossolhausen@yahoo.com	Yes
Bill Coffeen	billcoffeen@gmail.com	Yes
Jane Swanson	jane.swan@gmail.com	Yes
Sara Baumhoff	sfe2000@mindspring.com	Yes
Sam Ginglesberger	samg@duewest.org	Yes
Kerri Casteel	Kcasteel@duewest.com	Yes
Fritz Hutchinson	fritzh6269@gmail.com	Yes
Cindy Knupp	knuppc@bellsouth.net	Yes
Bob Mitchell	mitchellbob7631@gmail.com	Yes
Shelly Kubek	skubek@duewest.org	Yes

* One vote approved (Butch Gaudette) through Church Center App

* Total vote tally as of 2-13-2023