



## **Admin Board Meeting Minutes**

**March 27, 2023**

**North Campus Choir Room**

**Meeting was brought to order at 7:04 by Eddie Fletcher**

**Ron Hoover delighted the Admin Board with an outstanding devotional titled *Staying in Formation*. Sharing personal experiences with flying. Drawing a parallel with flying in formation vs faith. Sometimes we drift in life and with the Lord.**

**Followed by opening prayer at 7:13**

**Minutes from last meeting on February 27, 2023 were approved electronically.....Thank You!**

### **Ministry Area Reports**

#### **Trustees – Robert Mooney**

- **Church Lawsuit Update**
  - NGUMC Board of Trustees approved churches leaving under 2549.
  - No specifics were provided on what would be required from local churches.
  - The likely result will be a suit to be filed in the next few weeks.
  - The Chancellor assured the legal team that negotiations will continue.
  - If the Annual Conference presents an acceptable offer, we can withdraw from the lawsuit.
  
- **Fire Alarms:** the fire alarms in building A and C are being updated to ensure proper safety. In case of a fire, we have three contacts that receive calls. Darrell Irby, Mark Hellman, and David Campbell.
- **Church workday update:** This was cancelled due to projected bad weather. Projects are now open to individuals and groups. This information goes out in tomorrow's Insight.
- **Trustees approved New Testament Christian church to meet in Building C on Sunday afternoons.** Rental fees go into the Facility Fees part of the Trustees budget and are used for general upkeep and small projects.
- **Rose Windows:** We need to have these three windows in the South Campus "tower" re-inforced. They are in danger of falling out during a high wind occurrence. There are funds designated for this project. Stephen Boneville has provided us an estimate and we will begin in April.
- **The North Campus steeple has been leaking.** This has been approached from two angles. A crew came out on March 16 to replace the flashing at the base and seal and caulk the steeple

itself. Step two is an in-house fix suggested by Rich Chapman. Darrel will drill weep holes at the base and reflash and caulk.

- Opened as a shelter for 3rd time. 7 guests first night, 10 second

### **Finance – Darren Frost**

- 2022-2023 (Feb):
- \$ 174,392 in giving and \$160,047 in expenses.
- 2022-2023 (YTD):
- \$1,271,497 in giving and \$1,351,970 in expenses.

### **Alicia Iles – Children’s Ministries / Presented by Lora Parker-Gaylor**

- Our dwCrew kids had a great time at Stars & Strikes yesterday.
- Childcare will be available Easter Morning for birth-K during the 9:45 & 11:15 services downstairs in building A

#### **dwKids Summer Camps Available:**

- VBS - June 5-8 – **Needs Volunteers**
- Preschool Camp - June 12-15
- Science Camp - June 26-30, July 10-14, July 17-21, July 24-28
- Many Center for the Arts & Sports Camp options available as well. Check Church Center for full details.

### **Pre-School – Shelly Kubek**

- Registration is ongoing for the 2022-2024 school year.
- This week is all things Easter with Egg hunts & special story time.
- Preschool families attended the Spring Fling
- We are hiring new staff for the 2023-2024 school year in April.

### **Youth Ministries- Lora Parker-Gayler**

#### **Since our last meeting:**

- Spiritual Life Retreat - 30 students and chaperones!
- Helped with Egg Hunt following SLR

#### **Upcoming Excitement:**

- High School Senior Celebrations
- Brunch, Brag Book, & in-service recognition
- Step Up Ignite with Rising 6th
- Vacation Bible School
- Kentucky Mission Trip in June
- UMC Beach Camp in July!

### **College Ministries – Tracie Cantrell/ Pattie Pass**

- Preparing to send last mailing.

### **Adult Education – Marianna Drinkard**

- We started one new Sunday School class in March with an average attendance of 5.
- Total attendance in classes for March: 493 Average: 130 per Sunday.
- Jan-Feb average: 127 Jan-Mar average: 128
  
- Small groups are continuing, and attendance reporting is improving.
- March total (so far): 382 Average: 25
- Jan-Feb average: 25 Jan-Mar average (so far): 25
- \*We still have 5 more days for gatherings\*

### **Women’s Ministries – Kerri Casteel**

- March Women’s Retreat: Ended up with 25 ladies. Dawn Mooring was fantastic. We were a small group this year but had about 7 new attendees.
- Ladies June Tea is on Church Center, It will be held on June 10th from 11:30 - 1:00. Theme: 5 Senses. Our speaker is Kim Arrowood Brady. Planning is underway.
- Beauty of Fellowship has been well attended over the past few months. We made tie blankets for the children’s wards at local hospitals last month, will be at a member’s home for dinner and devotion/fellowship this month, April will focus on Blessing Bags for women in our church and community who need uplifting and then we will wrap up May with an outing to dinner and to make pottery Crosses at Kiln Time off the Marietta Square.

### **Methodist Men – Larry Sago**

- FLC Sound Booth
- Men’s Breakfast - Apr 16 – Speaker: Coach Jack Story / Harrison Baseball Coach
- Men’s Retreat May 5&6
- Habitat - June, July, August: As of now we are over the funding goal!
- Scholarship Deadline - May 26

### **Music Ministries – Christine Salazar**

- Musicians Gathering was neat!
- New members in orchestra, choir, and youth choir, and bell choir
- Easter is coming!
- “Freedom Singers” will prep for Freedom Sunday (June 25)
- Mini Mission Project to Lost n Found.
- CFA
  - Madagascar Jr was FANTASTIC.
  - Legally Blonde in May
  - Summer Camps
  - Cue West exploring options for summer.

### **Mission/Evangelism – Kerri Casteel / Mark Hellman**

- Homeless to Home Workshop: huge success. 28 families attended. 13 providers
- We have covered two Saturdays for lunch at Lost-n-Found.
- Canceled Front Line Response, adopt a block due to lack of interest.

- March 16: Men's fellowship at Governors Gun club: 14 attendees
- Next Fire Arms and Fellowship: April 20
- June 10: Men's Fellowship: Chef it Up!
- Murphy Harpst Easter
- May 6: Xell skills workshop; Invited Mt. Top Boy's Home, Scouts, Calvary Home
- June 3-9: Sweetwater TN sports camp
- June 7-15: Kenya
- July 23-28: Ocoee Outreach Trip
- September 23-29: Costa Rica

### **Media Ministries – Matt Boullain**

#### **Things Done and To Do:**

- "Spring Cleaning" the Digital Archive
- Striking a good balance between encouraging digital communication and paper communication
- Sent out a template for a replacement bulletin format for Sundays to the ministries.
- Continuing to update pages on the website, replace missing pages, etc.

### **Staff Parish Relations – Dusty Cantrell**

- Working on the 2023/24 Budget

### **Stewardship – Bill Coffeen / Presented by Eddie Fletcher**

- The ad hoc petition committee completed its task of collecting signatures from all Sunday School classes, small groups, ministries, young, and old members.
- A total of 408 names were collected (about 50 online).
- The petitions were delivered to our Bishop and Trustees at the North Georgia Conference offices in Atlanta on Monday morning, March 20.
- As of this writing (3-24-23) we are still waiting for an acknowledgement and response to the concerns expressed in the petition.

### **Director of Discipleship – Sam Gindlesberger**

- Bonfire: Meeting Tomorrow Night
- Outreach Event Outing April 15th @Craddock Center
- Game Night May 19th
- Spring Fling
- 15:14 Project–New Adult Sunday School (Bryan Ellis)
- Embracing the Scandal–New Lenten Study (Joe Howell)

#### **Connections Strategies:**

- Preparing for UMM Retreat
- Fostering Growth and Connection with 9:45 Service
- Due West 101 – Compiling list of people who are interested.

### **C.C. / Host Team – David Campbell**

- Starting evaluations for staff
- 75 tickets available for Jesus Revolution for Thursday night

### **New Business**

- Barry Taylor brought up concern from recent shooting incident at Nashville Covenant Church. Is there a security process in place if this type of incident occurred at Due West?
- Shelly addressed the concern: The staff goes through active shooting training once a year.
- Also, the pre-school area takes an access card to get in all the entrances

### **Next Meeting – Chair**

- April 24 @7 pm

### **Pastor's Report**

- CCM Met recently. Active and providing care.
- Healing Service April 30th
- Staff working MUST Mobile Food pantry next month.

**Meeting adjourned with closing prayer at 8:23 by David Campbell**

# Attendance

Barry Taylor

Eddie Fletcher

Bob Mitchell

Lew Amick

David Campbell

Christine Salazar

Lora Parker-Gayler

Butch Gaudette

Marianna Drinkard

Larry Sago

Gordon Via

Shelly Kubek

Ron Moore

Fritz Hutchinson Jr.

Mark Hellman

Jane Swanson

Ron Hoover

Ross Olhausen

Tammy Teague

Dusty Cantrell

Matthew Boullain

Samuel Gindlesberger

Robert Mooney

**Approval for March 27, 2023 Minutes**

**20 of 23 Votes to Approve**

Darren Frost	darrenfrost@bellsouth.net	Yes
Eddie Fletcher	adminchair@duewest.org	Yes
Bob Mitchell	mitchrh@bellsouth.net	Yes
Ron Hoover	rchoover@comcast.net	Yes
Lew Amick	llamick@hotmail.com	Yes
Jane Swanson	janecswan@gmail.com	Yes
Sam Gindlesberger	samg@duewest.org	Yes
Fritz Hutchinson Jr.	fritzh6269@gmail.com	Yes
Shelly Kubek	skubek@duewest.org	Yes
Tammy Teague	tammy@tammynteague.com	Yes
Barry Taylor	BarryTaylor@outlook.com	Yes
Gordon Via	gvia3362@comcast.net	Yes
Bill Coffeen	billcoffeen@gmail.com	Yes
Kyle Moore	jdmoore@mindspring.com	Yes
Butch Gaudette	ButchGaudette47@gmail.com	Yes
Terri Kirkpatrick	TerriKilpatrick@comcast.net	Yes
Larry Sago	larry.sago@gmail.com	Yes
	kanga2msd@gmail.com	Yes
Ron Moore	parole0071@att.net	Yes
Traci Cantrell	tdcantrell@bellsouth.net	Yes