



**Administrative Board Meeting Minutes
7PM 5-24-2022
South Campus Choir Room**

Eddie Fletcher presiding and opened with Devotion and Prayer

Minutes from April's meeting were approved

Each group chairman went through their slides

Trustees - Adam Glass

- Went into detail on Building C water remediation
- David commented that someone heard a noise that evening and located the leak that kept it from running all night.
- Negotiated roof cost down to \$80k. \$10K now left after roof replacement/sidewalk repair/remediation work. Remediation work (water leak) was paid for with some of the surplus funds.
- Mark Hellman - regarding sidewalk replacement- also including water drainage work that should really help wall leakage that has been occurring for years.
- New Wi-Fi - Waiting on quotes. Have applied for grant from North Georgia conference.
- Church cleaning services - raising rates 25% - going to go out for bids, looking for recommendations.

Finance Committee- Darren Frost

- Darren not in attendance. Eddie Fletcher reviewed slide - Currently have a budget surplus of over \$9K for year.

YTD (Jul- Apr)	2021-22	Budget	2020-21	Budget
Giving	\$1,690,279	\$1,864,000	\$1,700,278	\$1,864,000
Expenses	\$1,680,858	\$1,864,000	\$1,579,272	\$1,864,000
	\$9,421		\$121,006	

Children's Ministries - Alicia Iles

- End of Year Cookout. Celebrated 5th graders with some special gifts. VBS planning. Will be maxed out. Mark Hellman appreciation day being planned.
- Summer pre-school camps scheduled.
- Looking to hire a Sunday Nursery Position at \$10-12/hour. Current employee graduating from high school.

Preschool – Shelley Kubek

- Reviewed her slides.
- End of year celebration took place. Remodeling classroom areas. One para-pro job opening.

Youth Ministries – Lora Parker-Gayler

- Report on the 4 youth Confirmed this year.
- Had the legacy night celebration.
- More Mark Hellman appreciation events being planned.
- Step up night celebrated.
- Jacob Fisher – Eagle Scout Project
- Summer events on web site
- Looking to hire an Administrative Assistant

College Ministries – Traci Cantrell

- Considering adopting out our college students next year.
- Planning on reaching out to current high school seniors for next year.

Adult Education – Marianne Drinkard

- Adult Sunday School
- January-April attendance for Sunday School was 2,217, with an average of 110 per Sunday. This compares with average 113 for Jan. and 118 for Jan.-Mar.
Average still above 100 !!
- Small groups attendance was 1,055, with an average of 26 per group for Jan-April.
- Several groups will be discontinuing for the summer, so the numbers will be lower during that time.

Womens Ministry – Kari Casteel

- June Tea - Low attendance, may need to cancel at the end of next week if we don't have more register.
- Beauty of Fellowship is done for the season and will pick back up again in September.
- Ladies Game Night - Set for July 16th (Saturday)
- Way Maker will host a BBQ for donors and supporters on July 14th for its One-year anniversary.
- September plans being made for a Fall Kick-off event for Women's Ministry.

Methodist Men – Larry Sago

- May Breakfast – discussed current overall UMC issues
- Had a successful golf tournament
- Habitat House starting June 25th.
- Approved for a small grant from North Ga Conference
- June breakfast on Father's Day June 19th

Music Ministry – Christine Salazar

- Christine not present – Eddie reviewed slides
- CFA update: Matilda was a great success! Footloose (middle/high) Camp is June 26-July 2. Young Actor Mini Musical Camp is May 31-June 3
- Easter was SUPER. Traditional services featured an ORGAN. People asking if that can be made permanent are told, "If someone feels led to write a check for \$100k, it would be a discussion worth having!"
- Kids Choirs and Handbell Choirs had a great year and are on break now until August
- Youth Choir Tour is NEXT WEEK. Please be in prayer for our kiddos
- "Summer Singers" and orchestra are underway and preparing for Freedom Sunday
- Freedom Sunday is June 26 at 8:30 and 11:00
- Choir and orchestra will take a break during the month of July and resume in August
- I hope you're enjoying the new choir room projector :-) Thanks to Austin for the install

- Still short of military representatives for annual Freedom Sunday celebration.

Missions/Evangelism – Kari Casteel/Mark Hellman

- Summertime mission opportunities for groups, individual or families
 - The Craddock Center
 - Collect and sort books
 - KSU CARES
 - Lost-n-Found Youth
 - Meal train
 - Work thrift store
 - Table on Delk
 - Help serve lunches at center
 - Make placemats
 - Simple Needs Ga
 - Multiple opportunities to collect, sort, create etc.
 - MUST Summer Lunch
 - Gina Hill

Waymakers Womens Center – need for baby formula. Will be conducting a drive for this.
Looking for administrative assistant for missions – need social media skills.

Staff Parrish Relations – Aaron Zerkle

- David Campbell commented about replacing Austin McMillian our Media Director. Will be posting the position.
- Aaron is rolling off. Please thank him for his service if you see him.

Stewardship – Bill Coffeen

- Reviewed detailed slides for those who cannot read well!
- Work just beginning on endowment plans. October workshop planned.
- Holistic approach to stewardship, ie Time/Talents/Treasure/Witness, etc.

- Question asked – What happens to the endowment funds if/when church splits?
- Bill Coffeen replied that the short answer is NOTHING. No need to wait on contributing if you want it to stay with Due West. It would stay with whichever way the church decides. Currently with Georgia UM Foundation because they have a tremendous track record.
- Mark Hellman appreciation day will be conducted as a roast!

David Campbell spoke to some of what Latham typically handles (on Paternity leave)

Grief Share – still active and meeting needs.

Visitor Center – still have need for more volunteers. If you are comfortable saying hello you can help!

Laura Parker- Gaylor – commented on young professionals group planning bonfire/ fall small groups to gather once per month. Waiting for Latham's return.

New Business Items – None noted!

Charge Conference – David Campbell emailed District Superintendent, but she has not responded. Will have to wait on response before proceeding with scheduling date.

Next Ad Board meeting probably not until after next Finance Committee meeting which is not until mid-August.

Pastor's Report - Annual Conference next week with several DW representatives.

Congratulations to Shelly on the completion of her first year leading DW Pre- School.



















Reviewed Budget Sheets – Pretty much same as last years. Giving has decreased some but the budget will stay the same for now. May need to make cuts later, as necessary. Board approved for final approval to occur during yet to be scheduled Charge Conference.









Nominations sheet distributed – some modest corrections were noted and sheet will be updated.

Other Business –

David concluded meeting with prayer at 8PM.

Meeting Attendance

- 
Allison Sligh
- 
Alicia Iles
- 
Barry Taylor
- 
David Campbell
- 
Eddie Fletcher
- 
Fritz Hutchinson Jr.
- 
Jane Swanson
- 
Lew Amick
- 
Adam Glass
- 
Bill Coffeen
- 
Butch Gaudette
- 
Gordon Via
- 
Kerri Casteel
- 
Kyle Moore
- 
Larry Sago
- 
Lora Parker-Gayler
- 
Marianna Drinkard
- 
Mark Hellman

- 
Maryellen Berry
- 
Ron Moore
- 
Ruth Henderson
- 
Mike Rimer
- 
Shelly Kubek
- 
Tracie Cantrell
- 
Ron Lunk
- 
Sarah Baumhoff